

OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3254

OAK PARK CITIZEN OVERSIGHT COMMITTEE
REGULAR MEETING

Approved

DATE: Wednesday, April 3, 2024
TIME: 5:00 PM. Open Session
PLACE: Oak Park Unified School District Office
5801 Conifer Street
Oak Park, CA 91377

PRESENT: Members: Sal Portaro, Pancheng Wang, Eric Tescher, Aprylle Beck, Smaraki Pradhan &. Eric Newman Absent, Brett Oberst (arrival 5:30) - District Staff: Adam Rauch, Linda Castellano

- I. Call to Order by Adam Rauch & Eric Newman at 5:06 PM
- II. Roll Call/Introductions – Were conducted.
- III. Flag Salute – Conducted 5:18 PM
- IV. Approval of Agenda for Wednesday April 3, 2024 Meeting - On motion of Eric Tescher, seconded by Aprylle Beck, the Committee approved the Agenda of April 3, 2024. Motion, Sal Portaro, Pancheng Wang, Eric Tescher, Aprylle Beck, Smaraki Pradhan &. Eric Newman. No - 0, 6-0.
- V. Approval of Minutes from Wednesday, February 21, 2024 Meeting, on motion of Aprylle Beck, seconded by Smaraki Pradhan, the Committee approved the Minutes of February 21, 2024. Motion, Sal Portaro, Pancheng Wang, Eric Tescher, Aprylle Beck, Smaraki Pradhan &. Eric Newman. No - 0, 6-0.
- VI. Public Comments – Public Comments None submitted via link: www.opusd.org/PublicInput -NONE
- VII. Review Projects and Expenditures for 2022-2023.: Committee reviewed the Multi-Year Account Transaction summary-Activity report. After discussion the committee wanted further explanation for the description of each Adam went over each line and their meaning example (DO) District Office (OHES) Oak Hill Elementary etc. Adam explained that we are currently in Bond Series C there are a total of four (4) with Series D remaining. There were requests for further information to be provided by Adam via eMail below see the following as well as the detailed response on April 4th.

District salaries paid by Measure S/Fund 21 are included under Option Code **SMGT**.

Below is a breakdown of the \$240,999.99

District Salaries: \$176,979.99; Balfour Beatty Construction Management: \$49,020; Colbi Documents (Bond Financial Software): \$15,000

Option Code **S800**: \$2,759.53 was paid to Dale Scott and Associates to complete the required Annual Debt Transparency Report.

Option Code **S819**: \$3,680 was paid to Balfour Beatty for Construction Management

Has any expenditure ever been found to be non-compliant with measure S? - No expenditures have been found to be non-compliant.

- Draft of the Audit Report – Adam to send out prior to next meeting sent on April 4th.

- VIII. Site visits Tour: Discussion regarding site visits who would like a site tour Adam would arrange site visits. A few members wanted to visit ROES Adam to arrange.

- IX. Meeting Dates: next meeting will be on April 17, 2024 with our auditors Christy White LLC at the District Office at 5:00 pm.
- X. Open Discussion & Information Items
- XI. Adjournment – the meeting adjourned at 6:31 PM – all approved Adjournment 6-0 (Absent Eric Newman).

Recorded by Linda Castellano